

## **Downloadable Home Maintenance Checklist**

*This checklist is a starting point to help you keep your home in shape. However, your home may require additional maintenance or may not need everything on this list.*

### **Exterior and Structural Maintenance**

- ☐ Inspect the roof for missing shingles, leaks or damaged flashing
- ☐ Check siding, brick, stucco and exterior paint for deterioration
- ☐ Examine the foundation for cracks or moisture
- ☐ Clean and repair gutters and downspouts
- ☐ Inspect windows and exterior doors for drafts or water intrusion
- ☐ Repair decks and porches
- ☐ Evaluate driveways and walkways for cracks
- ☐ Trim trees and branches near the roof, siding or utility lines

### **Plumbing and Water Protection**

- ☐ Check sinks, toilets and showers for leaks
- ☐ Inspect exposed pipes for corrosion or damage
- ☐ Test the sump pump and backup system
- ☐ Check the basement and attic for water stains, mold or moisture
- ☐ Inspect water heaters for leaks and sediment buildup
- ☐ Confirm that exterior drainage directs water away from the home's foundation
- ☐ Repair any damaged caulking around sinks, tubs, showers, trim and fixtures

### **Electrical and Safety Systems**

- ☐ Test smoke alarms and carbon monoxide detectors
- ☐ Replace expired alarms and batteries
- ☐ Inspect outlets, switches and electrical panels for damage
- ☐ Confirm that kitchens, bathrooms and exterior areas have appropriate protected outlets
- ☐ Check extension cords and power strips for overloading

## **Heating, Cooling and Energy Efficiency**

- ☐ Inspect heating and cooling systems for maintenance needs
- ☐ Replace HVAC filters
- ☐ Inspect ductwork
- ☐ Seal drafts around windows and doors
- ☐ Evaluate attic insulation
- ☐ Clean and inspect exhaust fans
- ☐ Inspect fireplaces and chimneys